MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE

(UGC-AUTONOMOUS INSTITUTION)
Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
NAAC Accredited with A+ Grade, NIRF India Rankings 2022 - Band: 201-250 (Engg)

S. No.	Year	Dates: DD/MM/YYYY	Remarks
			Mentoring Committee meeting Schedules **Frequency of the Meetings: 4 to 6 per year**
1.	2023-24	1. 15.04.2024	Discussion with the Mentor-mentee coordinators on the status of the files
		2. 06.04.2024	Discussion with the Mentor-mentee coordinators on the status of the files
		3. 20-03-2024	Discussion with Cyber Security Dept. about the updates in mentoring activities
		4. 11-03-2024	Discussion with AI Dept. mentors about the one-page Mentor – Mentee Interaction form and the entries in it.
		5. 05-01-2024	BSH-Induction & allotment
		6. 11-12-2023	Meeting the mentors of MCA& MBA Depts. and updating the process of Mentoring
		7. 21-09-2023	Meeting with the HoDs. and the Mentors of **ECE** Dept. and discussion about the allotment and updates
		8. 17-08-2023	Addressing the mentors of School of Computers and discussing the updates about the issues related to the mentees.
		9. 14-08-2023	Civil/Mech/EEE Sensitizing the mentors about the need for the mentoring schedules with the mentees. Discussing about the issues related to the task
		10. 12-07-2023	Meeting with the HoDs. and the Dept. Mentoring Coordinators about regularizing the mentoring activities.
		11. 03-07-2023	Discussion- Mentoring activities in MITS with IQAC and PAARC cell members.
2.	2022-23	1. 30-06-2022	Discussion Mentoring activities with PAARC Cell members
		2. 06-07-2022	Meeting with HoDs and Dept. Mentoring Coordinators about the Shift from A4 Sheet to Online Mentoring System in MITS-IMS
		3. 07-07-2022	An exclusive meeting with Dept. Mentoring Coordinators to Schedule Dept. wise meetings
		4. 08-07-202	Meeting all Mentors of Civil Dept. enabling about the Shift from A4 Sheet mentoring Interaction form to Online Mentoring System in MITS- IMS; Providing a training
		5. 18-07-2022	Meeting all Mentors of BSH Dept. enabling about the Shift from A4 Sheet mentoring Interaction form to Online Mentoring System in MITS- IMS; Providing a training
		6. 23-07-2022	Meeting of all the Dept. Mentoring Coordinators with PAARC members and discussing about the in-hub meeting & training
		7. 25-07-2022	Meeting all Mentors of CSE & CST Depts. enabling about the Shift from A4 Sheet mentoring Interaction form to Online Mentoring System in MITS- IMS; Providing a training
		7. 26-07-2022	Meeting all Mentors of MCA, MBA & ECE enabling Depts. about the Shift from A4 Sheet mentoring Interaction form to Online Mentoring System in MITS- IMS; Providing a training

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		8. 27-07-2022	Meeting all Mentors of Mech & EEE Depts. –enabling about the Shift from A4 Sheet Mentoring Interaction form to Online Mentoring System in MITS- IMS; Providing a training
1.	**2021-22**	1. 31-07-2021	Online Review about the mentoring activities and ensuring the wellness of students in the New Normalcy.
		2. 03-08-2021	Civil Department to update the mentors and taking up the mentoring activities
		3. 04-08-2021	MECH & MBA Updating the allotment of mentors to the mentees and ensuring the wellness of the students
		4. 05-08-2021	CSE & CST Updating the allotment of mentors to the mentees and ensuring the wellness of the students
		5. 14-09-2021	ECE, EEE. CSE, CST, Mech, Civil, MBA & MCA Collection of mentors & mentee interaction forms for the submission of d-school Stanford University- USA FIF Project.
		6. 04-10-2021	Consolidation of the collection of mentors & mentee interaction forms for the submission of d school Stanford University- USA FIF Project
		7. 18-11-2021	Mentoring interaction forms of all departments uploading (the folder) to d.school Stanford University- USA
3.	**2020-21**	1. 31-03-2020	Review online meeting
		2. 11-11-2020	Identifying the students with backlogs
		3. 05-01-2021	Motivating students to take proper health care and encouraging them to do online internships
		4. 27-02-2021	Involving student in the research activities
		5. 11-03-2021	Providing tips to overcome exam related stress
		6. 23-04-2021	Motivating students to take up online courses
4.	**2019-20**	1. 31-07-2019	Review
		2. 04-09-2019	Civil & Mechanical Dept. about IMS postings
		3. 10-09-2019	CSE & EEE Dept. about IMS postings
		4. 04-10-2019	EEE Dept. awareness about IMS Postings
		5. 11-09-2019	ECE Dept. awareness about IMS Postings
		6. 10-10-2019	MBA Dept. Awareness about IMS postings
		7. 23-10-2019	MCA Dept. Awareness about IMS postings
5.	**2018-19**	1. 07-07-2018	Awareness about guidelines
		2. 08-09-2018	Discussion about mentoring

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		3. 27-12-2018	Review meeting & inclusion of awareness to newly joined faculty
		4. 31-12-2018	Checking implementation part